

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

[Immigration Authority's Name]  
[Immigration Authority's Address]  
[City, State, ZIP Code]

Dear [Immigration Authority's Name],

Subject: Application for Permanent Residency

I hope this letter finds you well. I am writing to formally submit my application for Permanent Residency in [Country Name].

I have attached all necessary documents that demonstrate my eligibility and compliance with the requirements for permanent residency, including:

1. Completed application forms
2. Valid passport copies
3. Proof of employment and financial stability
4. [Any other relevant documents]

I believe my qualifications and contributions to [Country Name] make me a suitable candidate for permanent residency. I have been residing in [Country Name] for [duration] and have established meaningful connections within the community.

Please do not hesitate to contact me should you require any further information. Thank you for considering my application.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]