

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name/Title]  
[Immigration Office/Agency Name]  
[Office Address]  
[City, State, Zip Code]

Dear [Recipient Name/Title],

I am writing to formally apply for permanent residency in [Country Name].

I am excited about the opportunity to contribute to the community and become a valuable member of society.

[Brief introduction about yourself, including your current situation, background, and reasons for applying for PR.]

[Explain your qualifications, skills, and experiences that support your PR application. Mention any family ties or community involvement if relevant.]

[Discuss why you chose to apply to this particular country and how you envision your future here.]

Thank you for considering my application. I am looking forward to your positive response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]