

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Receiver's Name]
[Receiver's Address]
[City, State, ZIP Code]

Subject: Vehicle Transfer Letter

Dear [Receiver's Name],

I, [Your Name], hereby declare that I am the lawful owner of the vehicle described below and wish to transfer ownership to you:

****Vehicle Details:****

- Make: [Vehicle Make]
- Model: [Vehicle Model]
- Year: [Vehicle Year]
- VIN: [Vehicle Identification Number]
- License Plate Number: [License Plate Number]

This transfer of ownership will take effect as of [Transfer Date]. I have also included pertinent documents, including the original title and [any other required documents].

You agree to take responsibility for the vehicle as of the above date.

Sincerely,

[Your Signature]

[Your Printed Name]

[Witness Signature (if required)]

[Witness Printed Name]