

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you in great spirits. I am writing to formally gift you my vehicle, a [Make, Model, Year], with the Vehicle Identification Number (VIN) [VIN Number].

Details of the vehicle are as follows:

- Make: [Make]
- Model: [Model]
- Year: [Year]
- Color: [Color]
- Current Mileage: [Mileage]

I am transferring ownership of the vehicle to you as a gift, and there are no financial obligations or considerations involved. I trust that this vehicle will serve you well and bring you joy.

Enclosed, please find the signed title transfer document and any other necessary paperwork to complete the transfer of ownership. Should you need further assistance in registering the vehicle in your name, please do not hesitate to reach out.

Congratulations on your new vehicle!

Warm regards,

[Your Signature (if sending a hard copy)]
[Your Printed Name]