

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Address]  
[City, State, ZIP Code]

Subject: Transfer of Car Title as a Gift

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally transfer the title of my vehicle, a [Year, Make, Model of the Car], with VIN [Vehicle Identification Number], to you as a gift.

I wish to express my heartfelt sentiments in gifting you this vehicle, and I believe it will serve you well. Enclosed with this letter, you will find the signed title and any necessary documents to facilitate the transfer process.

Please ensure that you complete the transfer of title through your local Department of Motor Vehicles (DMV) at your earliest convenience. If you have any questions or need assistance during this process, feel free to reach out to me.

Congratulations on your new car!

Warm regards,

[Your Signature (if sending a hard copy)]

[Your Printed Name]