

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, ZIP Code]

Dear [Recipient's Name],

I hope this letter finds you in great spirits. I am writing to you today with a special gift that comes from the heart. It brings me immense joy to present you with the ownership of my car, [make, model, year of the car], with the Vehicle Identification Number (VIN): [VIN].

This car has served me well, and I believe it will be an excellent asset for you. I trust that it will support you in your daily activities and adventures.

Please find attached the necessary documents for the transfer of ownership, including the title and bill of sale. Should you need any assistance with the registration process or have any questions, please don't hesitate to reach out.

Once again, I hope you enjoy this gift. It's a small token of my appreciation for all that you do.

Warm regards,

[Your Signature (if sending a hard copy)]

[Your Printed Name]