

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to officially gift you my [Make, Model, Year of Car]. It brings me great joy to pass this vehicle on to you, as I believe it will serve you well and provide you with many happy memories.

Details of the vehicle are as follows:

- Make: [Make]
- Model: [Model]
- Year: [Year]
- VIN: [Vehicle Identification Number]

I have taken great care of this car, and it is in excellent condition. You are welcome to take it on a test drive before accepting the gift. Please find enclosed the title transfer form and any additional paperwork needed to complete the transfer. If you have any questions or need assistance with the process, feel free to reach out. Congratulations, and I hope you enjoy your new car!

Warm regards,

[Your Name]  
[Signature]