

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to officially gift you my car, a [Make, Model, Year of the Car, VIN].

I have decided to pass this vehicle to you as a token of my appreciation for [reason for gifting, e.g., your support, friendship, etc.]. I truly hope that this gift brings you joy and serves you well.

Please find attached the necessary documents for the transfer of ownership, including the title and a bill of sale. If you have any questions or need assistance with the process, feel free to contact me. Congratulations on your new car!

Warm regards,

[Your Signature (if sending a hard copy)]

[Your Printed Name]