

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Organization]
[Organization's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally donate my car, a [make, model, year], to [Recipient's Organization/Name]. It has always been my intention to support initiatives that make a positive impact on our community, and I believe this donation can significantly assist in your mission.

The vehicle has been well-maintained and is in [describe condition, e.g., "good working order," "excellent condition," etc.]. I believe it could be beneficial for [describe potential use, e.g., "transporting individuals in need", "community outreach", etc.].

Please let me know how you would like to proceed with the donation process, including any necessary paperwork or certifications. I appreciate the work you do and am excited to contribute to your efforts. Thank you for considering my donation. I look forward to your response.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]