

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]
[Friend's Name]
[Friend's Address]
[City, State, Zip Code]

Dear [Friend's Name],

I hope this letter finds you in great spirits! I wanted to take a moment to express how much your friendship means to me. To show my appreciation, I have something special for you.

I am thrilled to gift you [make and model of the car], which I hope will bring you joy and convenience. It's been a privilege to share amazing moments with you, and I can't think of a better way to celebrate our friendship.

I've taken care of all the registration and paperwork, and the car is ready for you to enjoy. I hope it empowers you to make even more wonderful memories and adventures.

Congratulations on this new addition! Can't wait to see you driving it around.

Warm regards,
[Your Name]