

[Your Name]
[Your Position]
[Your Company]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Position]
[Recipient's Company]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Feedback on Performance-Based Compensation (PBC) Review

I hope this message finds you well. I would like to take a moment to provide feedback regarding the recent Performance-Based Compensation review.

****Positive Aspects:****

1. [Highlight a positive aspect of the PBC process or outcomes.]
2. [Mention how this has positively impacted the team or organization.]

****Areas for Improvement:****

1. [Identify a specific area in the PBC process that could be enhanced.]
2. [Suggest a potential solution or enhancement for improvement.]

****Conclusion:****

Overall, I appreciate the efforts made in the PBC process and believe that with some adjustments, we can further align our goals and rewards. Thank you for your attention to this feedback.

Best regards,

[Your Name]
[Your Position]