

[Your Name]
[Your Title]
[Your Organization]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Recipient Title]
[Recipient Organization]
[Recipient Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally acknowledge the support provided by [PBS Organization Name] in relation to [specific program or project name]. Your generous contribution has been instrumental in [briefly describe the impact of the support].

We are incredibly grateful for your commitment to [briefly mention relevant mission or goal]. The resources you provided have enabled us to [mention specific outcomes or successes].

Thank you once again for your support. We look forward to continuing our partnership and achieving great results together.

Sincerely,

[Your Name]
[Your Title]
[Your Organization]