

****Oyster Card Loss Replacement Request Template****

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

Customer Service

Transport for London

16th Floor, 14 Pier Walk

London, SE10 0ES

Subject: Request for Replacement of Lost Oyster Card

Dear Customer Service Team,

I am writing to request a replacement for my lost Oyster card. Below are the details of my lost card:

- ****Oyster Card Number:**** [Your Oyster Card Number]

- ****Date of Loss:**** [Date when you lost the card]

- ****Last Known Balance:**** [Approximate balance remaining, if known]

I have previously registered my Oyster card with my account, and I would like to ensure that the remaining balance is transferred to the new card. Please inform me of any necessary steps I need to take to complete this process. I appreciate your prompt attention to this matter.

Thank you for your assistance.

Sincerely,

[Your Name]

[Signature (if sending a hard copy)]