

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Transport for London
Oyster Customer Services
PO Box 68795
London
SE1P 4RT

Dear Sir/Madam,

Subject: Request for Oyster Card Replacement

I hope this letter finds you well. I am writing to request a replacement for my Oyster card, which has been [lost/stolen/damaged].

Details of the Oyster card are as follows:

- Oyster Card Number: [Your Oyster Card Number]
- Name on Card: [Your Full Name]
- Date of Birth: [Your Date of Birth]

I kindly request that you process a replacement card and send it to my address listed above. If there are any fees associated with the replacement, please let me know how to proceed.

Thank you for your assistance in this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Name]