

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service Team
Transport for London
[Address]

[City, State, Zip Code]

Dear Sir/Madam,

Subject: Request for Oyster Card Replacement

I hope this letter finds you well. I am writing to request the replacement of my Oyster card, which I believe has been lost/stolen. My Oyster card number is [insert card number], and it was last used on [insert date of last use].

I would appreciate your guidance on the process for obtaining a replacement card and any associated fees. If further information is required, please do not hesitate to contact me at the details provided above.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]