

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service

[Transport for London Address]
[City, State, Zip Code]

Subject: Request for Oyster Card Replacement

Dear Sir/Madam,

I am writing to request a replacement for my Oyster Card, which has [been lost/stolen/damaged].

Details of my Oyster Card are as follows:

- Oyster Card Number: [Your Oyster Card Number]
- Name on the Card: [Your Name]
- Date of Birth: [Your Date of Birth]

I have taken the necessary steps to report [the loss/theft/damage] and would appreciate your assistance in processing my request promptly.

Thank you for your attention to this matter. I look forward to your response.

Sincerely,
[Your Name]