

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service
Transport for London
4th Floor, 14 Airdelle Road
London, SW6 1PG

Subject: Request for Oyster Card Replacement

Dear Customer Service,

I hope this letter finds you well. I am writing to request a replacement for my Oyster card, which I believe has been lost/stolen.

Details of the Oyster card:

- Card Number: [Your Card Number]
- Name on Card: [Your Name]
- Date of Loss: [Date of Loss]

I understand that there may be a fee associated with the replacement of my Oyster card. Please inform me of the necessary steps I need to take and any documentation required to process my request.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Signature (if sending a hard copy)]