

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service

Transport for London

[Address of TfL Customer Service]

[City, State, Zip Code]

Dear Sir/Madam,

Subject: Request for Oyster Card Replacement

I am writing to request a replacement for my Oyster card. The details are as follows:

- Name on the Card: [Your Name]
- Oyster Card Number: [Oyster Card Number]
- Reason for Replacement: [e.g., lost, stolen, damaged]

Please let me know the necessary steps to proceed with this request and any applicable fees.

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Name]