

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Services
Transport for London
4th Floor, 14 Pier Walk
London, SE10 0ES

Subject: Oyster Card Cancellation Request

Dear Customer Services,

I am writing to formally request the cancellation of my Oyster card.

Below are the details associated with my card:

- Oyster Card Number: [Your Oyster Card Number]
- Full Name: [Your Full Name]
- Address: [Your Address]

Please confirm the cancellation of my Oyster card and any final steps I need to take.

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]