

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Transport for London]
[Customer Services]
[Address]
[City, State, Zip Code]

Dear Sir/Madam,

Subject: Request for Oyster Card

I hope this letter finds you well. I am writing to request an Oyster Card for my travel needs within London.

Please find my details below for your reference:

- Full Name: [Your Full Name]
- Date of Birth: [Your DOB]
- Address: [Your Full Address]
- Email: [Your Email Address]

I understand that the Oyster Card is essential for convenient travel across the Transport for London network, and I would appreciate your assistance in processing my request.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]