

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service
Transport for London
4th Floor, 14 Pier Walk
London, SE10 0ES

Dear Sir/Madam,

Subject: Request for Oyster Card

I am writing to request an Oyster Card for my travel needs in London.

Below are my details:

Full Name: [Your Full Name]

Date of Birth: [Your Date of Birth]

Address: [Your Address]

Preferred Payment Method: [Bank Card/Cash]

I intend to use the Oyster Card for [reason, e.g., daily commuting, sightseeing]. Please let me know if any additional information is required.

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]