

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service
Transport for London
4th Floor, 14-22 Cowcross Street
London, EC1M 6DN

Dear Sir/Madam,

Subject: Oyster Card Application

I am writing to apply for an Oyster Card, as I frequently travel on public transport within London. Please find my details below for your consideration:

1. Full Name: [Your Full Name]
2. Date of Birth: [Your Date of Birth]
3. Address: [Your Full Address]
4. Nationality: [Your Nationality]
5. Passport/ID Number: [Your Passport or ID Number]

I would like to request a [Standard/Student/18+ Student] Oyster Card. [If applicable: I am currently enrolled at [Name of Institution], and my student ID number is [Student ID].]

Please find attached the necessary documents for verification, including [list any attached documents, e.g., proof of address, identification, application form].

Thank you for your attention to my application. I look forward to your response.

Sincerely,

[Your Name]