

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Transport for London
Customer Service
4th Floor, 14 Windsor Street
London
E1 6HT

Dear Sir/Madam,

I am writing to apply for an Oyster Card. I am a resident of [Your Borough/City] and regularly use public transport in London.

Please find my personal details below:

Full Name: [Your Name]

Date of Birth: [DD/MM/YYYY]

Address: [Your Address]

Postcode: [Your Postcode]

I would appreciate any assistance you can provide in processing my application. If you require any further information, please do not hesitate to contact me via the details above.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]