

[Your Name]
[Your Address]
[City, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service
Transport for London
4th Floor, 14 Pier Walk
North Greenwich
London SE10 0ES

Dear Sir/Madam,

Subject: Request for an Oyster Card

I hope this letter finds you well. I am writing to request an Oyster Card for my travel needs within London.

Details:

- Name: [Your Full Name]
- Address: [Your Full Address]
- Date of Birth: [Your Date of Birth]
- Email: [Your Email Address]
- Phone Number: [Your Phone Number]

I would like to enquire about the process to obtain an Oyster Card, including any necessary documentation or fees.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]