[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Date]

Customer Services

Transport for London

4th Floor, 14 Pier Walk

London SE10 OES

Dear Sir/Madam,

Subject: Application for a Student Oyster Card

I am writing to apply for a Student Oyster Card. My details are as

follows:

Full Name: [Your Full Name]

Date of Birth: [Your Date of Birth]
Student ID Number: [Your Student ID]

Institution Name: [Your College/University Name]

Course of Study: [Your Course Name]

I have attached the necessary documents, including proof of student

status and identification.

Thank you for considering my application. I look forward to your prompt

response.
Sincerely,
[Your Name]

[Your Contact Number]