

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Services
Transport for London
4th Floor, 14 Pier Walk
London SE10 0ES

Dear Sir/Madam,

Subject: Application for Oyster Card

I am writing to apply for an Oyster Card for my use when traveling around London. Please find my details below:

Full Name: [Your Full Name]

Date of Birth: [Your Date of Birth]

Address: [Your Address]

Contact Number: [Your Phone Number]

I would like to request a [standard/young person/senior] Oyster Card.

[Optional: Briefly explain any additional information or eligibility requirements if necessary.]

Please find enclosed the required documents for verification:

1. [List documents, e.g., proof of identity, proof of residence, etc.]
2. [Additional documents if required]

I appreciate your attention to my application and look forward to your prompt response. Should you need any further information, feel free to contact me at the above phone number or email address.

Thank you for your assistance.

Yours sincerely,

[Your Name]