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**Oxygen Sensor Replacement Advisory**
Date: [Insert Date]
To: [Vehicle Owner's Name]
From: [Your Name/Your Company Name]
Subject: Oxygen Sensor Replacement Recommendation
Dear [Vehicle Owner's Name],
We hope this message finds you well. After conducting a comprehensive
inspection of your vehicle, we have identified an issue with the oxygen
sensor(s). The oxygen sensor plays a critical role in optimizing your
vehicle's fuel efficiency and reducing emissions.
**Findings:**
- [Brief description of the diagnostic test results]
- [Specific symptoms observed, e.g., check engine light, fuel
inefficiency]
**Recommendation:**
We recommend replacing the [specify which oxygen sensor, e.g., upstream
or downstream] oxygen sensor(s) at your earliest convenience to ensure
the proper functioning of your vehicle and to avoid any potential engine
damage.
**Estimated Cost:**
- Parts: $[XX]
- Labor: $[XX]
- Total: $[XX]
**Next Steps:**
Please contact us at [Your Phone Number] or [Your Email] to schedule an
appointment or if you have any questions regarding this recommendation.
Thank you for choosing [Your Company Name].
Best regards,
[Your Name]
[Your Title]
[Your Company Name]
[Your Contact Information]
[Your Company Address]
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