Subject: Appointment Confirmation for Oxygen Therapy
Dear [Patient's Name],
We are writing to confirm your upcoming appointment for oxygen therapy.
Appointment Details:
- **Date:** [Insert Date]
- **Time:** [Insert Time]
- **Location:** [Insert Location]
Please arrive 15 minutes early to complete any necessary paperwork. If
you have any questions or need to reschedule, feel free to contact us at
[Insert Phone Number] or [Insert Email].
Thank you, and we look forward to seeing you soon!
Best regards,
[Your Name]
[Your Title]
[Your Organization]

[Contact Information]