

[Your Name]
[Your Title]
[Your Organization]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Patient's Name]
[Patient's Address]
[City, State, Zip Code]

Dear [Patient's Name],

Subject: Follow-Up on Oxygen Therapy Appointment

I hope this letter finds you well. I am writing to follow up on your recent appointment on [appointment date] regarding your oxygen therapy. During your visit, we discussed the importance of adhering to your prescribed oxygen therapy regimen to manage your condition effectively. Please remember to monitor your oxygen levels regularly and report any changes or difficulties you may experience.

Your next appointment is scheduled for [next appointment date]. If you have any questions or concerns in the meantime, feel free to reach out to our office at [phone number] or [email address].

Thank you for your commitment to your health and well-being. We look forward to seeing you soon.

Best regards,

[Your Signature (if sending a hard copy)]

[Your Name]

[Your Title]

[Your Organization]