

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email]  
[Your Phone Number]  
[Date]

Admissions Office  
[Department Name]  
University of Oxford  
[University Address]  
[City, State, Zip Code]

Dear Admissions Committee,

I am writing to express my enthusiastic application for the [specific program] at the University of Oxford for the [academic year]. As a passionate and dedicated [your field of study or profession], I am drawn to Oxford's renowned commitment to academic excellence and its vibrant intellectual community.

I hold a [your degree] in [your major] from [your university], where I developed a strong foundation in [relevant subjects or skills]. My experiences, both academically and professionally, have equipped me with [mention key skills or experiences relevant to the program].

One of the aspects that attracts me to Oxford is [specific aspect of the program or university]. I believe that the [mention any specific opportunities, faculty, or resources] aligns perfectly with my goals of [your academic and career goals].

In my previous role at [mention relevant experience], I successfully [describe an achievement or responsibility that showcases your skills]. This experience has honed my abilities in [mention relevant skills or competencies], which I am eager to further develop within the rigorous framework of Oxford's program.

Thank you for considering my application. I look forward to the possibility of contributing to and learning from the esteemed community at the University of Oxford. I am excited about the opportunity to engage with faculty and fellow students who share my passion for [your field of study].

Warm regards,  
[Your Name]