

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally invite you and your family to visit us in [Your City/Country] from [start date] to [end date]. It has been too long since we last saw each other, and I believe this visit would be a wonderful opportunity to reconnect and create lasting memories together.

During your stay, we have planned several activities including [mention any specific events, places to visit, or experiences you have planned], which I believe you will enjoy. Our home is open to you, and we would be happy to accommodate you for the duration of your visit.

Please let me know if you need any assistance with travel arrangements or necessary documents for your visit. I am more than willing to help with any information you might need.

Looking forward to seeing you soon!

Warm regards,

[Your Name]
[Your Relationship to Recipient]