

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Employer's Name]  
[Company's Name]  
[Company's Address]  
[City, State, Zip Code]

Dear [Employer's Name],

I hope this letter finds you well. I am writing to express my interest in reentering the workforce with [Company's Name] after my [reason for absence, e.g., parental leave, health issue, etc.]. I am eager to bring my skills and experiences back to a professional environment and contribute to the team's success.

During my time away, I have [briefly explain any relevant activities, training, or experiences gained during the absence]. I am confident that these experiences will enhance my ability to [mention how you can add value to the company/team].

I would appreciate the opportunity to discuss any current openings and how I might fit into your team. Thank you for considering my application for reentry into the workforce. I look forward to the possibility of working together again.

Sincerely,  
[Your Name]