

Subject: Request for Personalized Oil Change Service

Dear [Service Center Name/Manager],

I hope this message finds you well. My name is [Your Name], and I am a customer with a [Make, Model, Year of Vehicle]. I am reaching out to request a personalized oil change service for my vehicle.

Details of my request are as follows:

- Vehicle Model: [Your Vehicle Make and Model]
- Year: [Year of Your Vehicle]
- Current Mileage: [Current Mileage]
- Preferred Oil Type: [Conventional/Synthetic/High Mileage]
- Additional Services: [e.g., Oil filter change, tire rotation, etc.]
- Preferred Appointment Date and Time: [Your Availability]

Please let me know if there are any specific recommendations or options that you think would be best for my vehicle's needs. I appreciate your expertise and look forward to your response.

Thank you!

Best regards,

[Your Name]

[Your Contact Information]