

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Ohio Department of Taxation
P.O. Box 2476
Columbus, OH 43216

Subject: Ohio Income Tax Return for Tax Year [Year]

Dear Ohio Department of Taxation,

I am writing to submit my Ohio income tax return for the tax year [Year].
Please find the completed Form IT 1040 and any necessary schedules
attached for your review.

Below are my key details for your reference:

- Name: [Your Name]
- Social Security Number: [Your SSN]
- Tax Year: [Year]
- Filing Status: [e.g., Single, Married Filing Joint]

I have included payment for any taxes owed, as well as any applicable
documentation needed to support my return. Should you require any further
information or clarification, please do not hesitate to contact me at the
number provided above.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]