

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Ohio Department of Taxation  
P.O. Box 2476  
Columbus, OH 43216

Subject: Ohio Tax Return Submission for [Year]

Dear Ohio Department of Taxation,

I am submitting my Ohio tax return for the year [Year]. Please find enclosed the completed tax forms along with any necessary supporting documentation.

[Optional: Include details about any specific forms, schedules, or documents attached.]

If you require any additional information or have questions regarding my submission, please feel free to contact me using the information provided above.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]