

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]

[Date]
[Ohio Department of Taxation]
[Address]
[City, State, ZIP Code]

Subject: Ohio Tax Filing for [Tax Year]

Dear [Recipient's Name or "Ohio Department of Taxation"],
I hope this letter finds you well. I am writing to submit my tax filings
for the state of Ohio for the tax year [Tax Year]. Below are the details
of my filings:

****Personal Information:****

- Name: [Your Name]
- Social Security Number: [Your SSN]
- Filing Status: [Single/Married Filing Jointly/Married Filing Separately/Head of Household]

****Tax Filing Information:****

- Tax Form Used: [Form Y, EZ, etc.]
- Total Income: [\$Amount]
- Adjustments: [\$Amount]
- Tax Credits Claimed: [\$Amount]
- Total Ohio Tax Due: [\$Amount]
- Payment Method: [Check/Credit Card/Direct Debit]

****Attachments:****

- Copy of [1040, W-2s, 1099s, etc.]
- Payment confirmation [if applicable]

I have adhered to all filing requirements and deadlines as stipulated by
Ohio tax law. If there are any questions or if further information is
needed, please do not hesitate to contact me at [Your Phone Number] or
[Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]