

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, ZIP Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to express my support for you during this time and to discuss how I can assist you financially.

As we both know, [brief mention of the situation or need]. In light of this, I want you to know that I am here for you. I understand that this can be a challenging period, and I want to help alleviate some of the financial burdens you may be facing.

I am willing to [mention the specific support you are offering, e.g., provide a one-time loan, cover specific expenses, etc.]. I believe this will help you [mention the intended outcome or relief it will provide].

Please feel free to reach out to me if you have any questions or if there's anything specific you need. I am more than willing to discuss how we can make this work best for you.

Take care and know that you are not alone in this.

Warm regards,

[Your Name]