

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

As the holiday season approaches, I wanted to take a moment to express my appreciation for you and all the joy you bring into my life.

In the spirit of giving, I would like to share a little holiday cheer with you. Enclosed is a cash gift of [amount]. I hope this gift brings you the opportunity to treat yourself or enjoy something special this festive season.

Wishing you a wonderful holiday filled with love, laughter, and happiness.

Warmest wishes,

[Your Name]