

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you in great spirits! As a token of my love and appreciation for you, I have decided to give you a gift of [amount] dollars.

I know how hard you've been working towards [specific goal or purpose], and I hope this gift will help you in achieving it. Use it for something that brings you joy, whether it's treating yourself, saving for something special, or investing in your future.

Wishing you all the best and looking forward to seeing you soon!

Warm regards,

[Your Signature (if sending a hard copy)]

[Your Printed Name]