

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Department of Internal Affairs]  
[Office Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Application for New Zealand Citizenship

I am writing to formally apply for New Zealand citizenship. I have been a resident of New Zealand since [date of arrival], and I am eager to contribute to the country as a full citizen.

[Briefly outline your reasons for applying, including your connection to New Zealand, any contributions you have made, and your future plans.]

I have attached all the necessary documentation to support my application, including:

1. [Document Name]
2. [Document Name]
3. [Document Name]

Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]