

[Your Name]

[Your Address]

[City, Postcode]

[Email Address]

[Phone Number]

[Date]

[Department of Internal Affairs]

Citizenship Office

[Office Address]

[City, Postcode]

Subject: Application for New Zealand Citizenship

Dear Sir/Madam,

I am writing to submit my application for New Zealand citizenship. I have been a resident of New Zealand for [number of years] and have met all the necessary requirements.

Personal Information:

- Full Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Place of Birth: [Your Place of Birth]
- Current Visa Type: [Type of Visa]
- Date of Residence Established: [Date]

Enclosed with this letter are the required documents, including:

- A completed application form (Form NZ Citizenship).
- Proof of residency.
- Evidence of good character.
- Identification documents (passport, birth certificate).
- [Any other relevant documents].

I would appreciate your prompt attention to my application, and I look forward to your response.

Thank you for your consideration.

Yours sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]