

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Immigration New Zealand
[Relevant Office Address]
[City, State, Zip Code]

Dear Visa Officer,

Subject: Application for New Zealand Tourism Visa

I am writing to formally apply for a tourist visa to visit New Zealand.

My details are as follows:

****Personal Information:****

- Full Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Passport Number: [Your Passport Number]
- Nationality: [Your Nationality]

****Travel Details:****

- Intended Date of Arrival: [Date]
- Intended Date of Departure: [Date]
- Duration of Stay: [Number of Days]
- Purpose of Visit: [Brief Purpose of Your Visit]

I plan to engage in [list activities like sightseeing, visiting friends/family, etc.], and I have attached a detailed itinerary for your reference.

****Financial Information:****

I have sufficient financial means to support myself during my stay in New Zealand. [Briefly describe your financial status, such as employment, savings, etc.]

****Support Documents Attached:****

1. Completed Visa Application Form
2. Passport-sized Photographs
3. Copy of Passport
4. Travel Itinerary
5. Proof of Accommodation
6. Financial Documents (Bank Statements, Employment Letter)
7. Travel Insurance

I assure you that I will comply with the laws and regulations of New Zealand during my visit and will return to [Your Home Country] before my visa expires.

Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]