[Your Name] [Your Address] [City, State, Zip Code] [Email Address] [Phone Number] [Date] Immigration New Zealand [Office Address] [City, State, Zip Code] Dear Sir/Madam, Re: Character Reference for [Applicant's Full Name] I am writing to provide a character reference for [Applicant's Full Name], who is applying for [specific visa type] to reside in New Zealand. I have known [Applicant's Name] for [length of time] and can confidently vouch for their character and integrity. [Discuss your relationship with the applicant and your knowledge of their character. Provide specific examples of positive traits, contributions to community, or any relevant experiences that demonstrate their good character.] [Optional: Mention any involvement the applicant has had in community service, volunteer work, or professional achievements that reflect their character.] In conclusion, I wholeheartedly support [Applicant's Full Name]'s application and believe they will be a valuable addition to the New Zealand community. Please feel free to contact me should you require any further information or clarification. Thank you for your consideration. Sincerely, [Your Signature (if sending a hard copy)] [Your Printed Name] [Your Occupation/Position, if relevant]