

[Your Name]
[Your Address]
[City, Postal Code]
[Email Address]
[Phone Number]
[Date]

Immigration New Zealand
[Office Address]
[City, Postal Code]

Dear Immigration Officer,

Subject: Application for New Zealand Residency

I, [Your Full Name], am writing to formally submit my application for residence in New Zealand under the [specific category, e.g., Skilled Migrant Category].

I have attached all necessary documents as per the guidelines, including:
- [List of documents, e.g., passport copy, job offer letter, qualifications, etc.]

I understand the importance of providing accurate and comprehensive information. I am currently employed as a [Your Job Title] with [Employer's Name], and I possess [Number] years of experience in my field. My skills and qualifications align with New Zealand's demand for [mention relevant skills/occupations].

I look forward to your positive response. Please feel free to contact me if further information is required.

Thank you for considering my application.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]