

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally invite you to visit me in New Zealand. Your visit is planned for [start date of visit] to [end date of visit]. During your stay, I will be happy to provide accommodation at my home located at [your address]. I will also ensure that you enjoy your time here by showing you around and introducing you to some of the local attractions and culture.

The purpose of your visit is [state purpose - e.g., tourism, family visit, etc.]. I believe this trip will be a wonderful opportunity for you to experience New Zealand's natural beauty and hospitality.

Please feel free to reach out to me if you need any assistance with your visa application or travel arrangements. I eagerly look forward to your visit.

Warm regards,

[Your Name]

[Your Signature (if sending a hard copy)]