

[Your Name]

[Your Position]

[Your Company]

[Date]

[Manager's Name]

[Manager's Position]

[Company Name]

Dear [Manager's Name],

I hope this message finds you well. I am writing to formally request a review of my current salary in light of my contributions to [Company Name] over the past [number of years/months].

Since joining the team in [start date], I have taken on various responsibilities and demonstrated my commitment through [specific accomplishments, projects, or initiatives]. I believe my efforts have positively impacted the team and the overall success of the company. Given my experience, consistent performance, and the current market trends, I would like to discuss the possibility of a salary adjustment that reflects my contributions and aligns with my role within the company.

Thank you for considering my request. I look forward to discussing this matter further.

Sincerely,

[Your Name]

[Your Contact Information]