

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Immigration New Zealand
[Office Address]
[City, State, Zip Code]

Dear Sir/Madam,

Subject: Application for New Zealand Visa

I am writing to formally apply for a visa to New Zealand. My name is [Your Full Name], and I am a [Your Nationality] citizen. I wish to visit New Zealand for [mention purpose: tourism, work, study, etc.] from [start date] to [end date].

I have attached all the necessary documents required for my application, including [list documents, e.g., passport, itinerary, financial statements, etc.].

Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]