

[Your Name]

[Your Address]

[City, Postcode]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Position]

[Immigration New Zealand Address]

[City, Postcode]

Dear [Recipient's Name],

Subject: Application for New Zealand Visa

I am writing to formally apply for a [specific type of visa, e.g., Visitor Visa/Work Visa/Resident Visa] to New Zealand.

[Introduce yourself briefly, including your nationality, current occupation, and any relevant background information.]

The purpose of my visit/stay in New Zealand is [explain the purpose clearly, e.g., tourism, work opportunity, family reunion, etc.]. I plan to [provide details about your plans and intentions in New Zealand].

I have attached all the required documentation, including:

- [List of documents, e.g., passport copy, financial statements, employment letters, etc.]

I assure you that I will comply with all the conditions of the visa and respect the laws and regulations of New Zealand during my stay.

Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]