

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name or Visa Office]
[Embassy/Consulate of New Zealand]
[Address of the Embassy/Consulate]
[City, State, ZIP Code]

Dear [Recipient's Name or "Visa Officer"],

Subject: Application for New Zealand Travel Visa

I, [Your Full Name], am writing to apply for a travel visa to New Zealand. I would like to visit [specify the purpose - e.g., tourism, visiting family, business, etc.] from [start date] to [end date].

Details of my trip are as follows:

- ****Travel Dates:**** [Start Date] to [End Date]
- ****Flight Information:**** [Flight details]
- ****Accommodation Details:**** [Hotel name and address or invitation letter if staying with friends/family]
- ****Purpose of Visit:**** [Explain reason for the visit clearly]

I have attached the required documents for your review:

1. Passport copy
2. Completed visa application form
3. Recent passport-size photographs
4. Proof of financial means (bank statements, etc.)
5. Travel itinerary
6. Any additional documents

I assure you that I will comply with all visa regulations and will return to [Your Country] before the expiration of my visa.

Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]