

[Your Name]
[Your Address]
[City, Postcode]
[Email Address]
[Phone Number]
[Date]

Immigration New Zealand
[Office Address]
[City, Postcode]

Dear Sir/Madam,

Subject: Application for Visa Extension

I am writing to formally request an extension of my visa, which is set to expire on [current visa expiry date]. I am currently in New Zealand on a [type of visa] visa, and my visa number is [visa number].

I wish to extend my stay in New Zealand for [duration of extension] for the following reasons:

- [Reason 1]
- [Reason 2]
- [Reason 3]

I have attached all necessary documentation to support my request, including [list of documents, e.g., passport copy, financial statements, etc.].

I appreciate your consideration of my application and look forward to your positive response.

Thank you for your time.

Sincerely,
[Your Name]